



Dara's Garden Rules & Regulations

Dara's Garden Deposit Policy

To formally reserve your date, Dara's Garden will need to secure a deposit and a signed copy of the proposal. The deposit amount is the Dara's Garden invoice amount. The deposit can be paid in 3 monthly payments. If making payments; payments must be paid by credit card via the credit card authorizations form. Payments will be charged automatically on the agreed payment date listed on the form. Payments will reflect on your account within 24-72 hours of the next business day. Your date is subject to be released with any late or missed deposit payments. ***Reservations are confirmed ONLY when the deposit has been paid. Deposits are non-refundable and non-transferable.***

Dara's Garden Cancellation Policy

Deposits are non-transferable and non-refundable. In the unfortunate event that you need to cancel the date, written notification is required for the sales staff to attempt to re-book. If sufficient notice is given such that the staff at Dara's Garden can rebook a wedding on your selected date at approximately the same time for a like number of guests, 60% or the deposit will be refunded. If Dara's Garden does **NOT** rebook your selected date for a like number of guests at approximately the same time of day, the deposit will **NOT** be refunded. Should you have paid any additional money beyond the required deposit, this portion will be refunded.

Dara's Garden access times and clean up

The access time for each client and involved wedding vendors is listed your proposal. This contracted time is when clients can arrive at Dara's Garden and begin placing any personal décor or details for their event. At Dara's Garden you are only responsible for cleaning up and taking with you any items you do not want thrown away. This can be done during the 45 minutes after your event concludes while the Dara's Garden staff is breaking down. This 45 minutes is additional, NOT deducted from your selected event package hours.

If vendors need early access for any reason, please have them contact a Dara's Garden venue coordinator directly so that scheduling can be accommodated to the best of our capabilities.

The client is responsible for gathering and taking with them all personal items that would like to keep. The gathering and cleaning up of these items can take place once your event has concluded during the 45 minutes that the Dara's Garden staff is here breaking down your event. This additional cleaning up time is NOT deducted from your hours of property access. Dara's Garden requires each client to have a contact person listed in their contract that will be sent home with any items left at my event. Dara's Garden will give this person's name and contact information to any guests at my event who call in or email about any left or missing items from my event. Dara's Garden is not responsible for personal décor items not gathered by the agreed contact and or left behind after my event and that personal décor left behind after my event will be discarded.



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Security

Dara's Garden wants you and your guests to be able to celebrate your memorable milestone in a safe and secure setting. We do require that a uniformed security officer be present during every event. This is for the safety and security of your guests. Your officer is on the property making sure that guests are able to leave the garden safely. They ensure that the policy of absolutely no outside alcohol being brought on the property is not breached. This policy is in place for the safety of your guests and so that Dara's Garden and Rothchild Catering are keeping compliance with the alcohol laws of Tennessee. If outside alcohol is present and noticed at your event, it will be confiscated by a venue manager and not returned. If outside alcohol continues to be seen or becomes an issue, it can result in my bar being closed down and or my termination of my event.

Alcohol

Dara's Garden requires that all alcoholic beverage needs for your event are provided for by Rothchild Catering. This policy is in place for the safety of your guests and so that Dara's Garden and Rothchild Catering are keeping compliance with the alcohol laws of Tennessee. If outside alcohol is present and noticed at your event, it will be confiscated by a venue manager and not returned. If outside alcohol continues to be seen or becomes an issue, it can result in my bar being closed down and or termination of my event.

Vendor

The renter is responsible for subcontractors/vendors. The renter must provide DG with all vendor names and contact information for the vendor to be allowed onto the property. Vendors must submit to DG a copy of their business license and completed vendor sheet. Failure to do so will result in the vendor not being permitted into the facility.

If vendors need early access for any reason, please have them contact a Dara's Garden venue coordinator directly so that scheduling can be accommodated to the best of our capabilities.

Smoking:

Smoking is allowed in designated areas ONLY. Persons caught smoking in prohibited areas may be asked to leave the event.

Objectionable Persons:

DG reserves the right to eject, or cause to be ejected, from its premise any person or persons it deems necessary for lewd or indecent actions, fighting, intoxication, loud or abusive language or other conduct that is offensive.

Merchandise

Selling of any type of merchandise by an outside vendor is prohibited without specific written approval by DG management.

Damages

The renter will be responsible for all damages, costs and expenses, to DG facilities and gardens during your use of the property. The renter agrees to comply with all state laws and regulations.



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Tent Pavilion

The tented pavilion is a covered pavilion with surrounding rose bushes, chandelier lighting and stone walkways. This charming structure has gutters and concrete flooring. It is designed to cover clients and their guest during the event of mild to moderate rainfall and provide shade during hot temperatures. While this enchanting area is water resistant it is not waterproof or suited for natural disasters.

Liability

The renter will be responsible for any and all injury to persons or damage to property during the renter's use of the facility and gardens. You agree to hold the owners, employees, agents, staff, and under contract persons harmless as a result of any damage or injury suffered by the renter or guests/invitees of the renter caused by you while on the property of DG. You agree to compensate DG, its owners, employees, and other contract persons for any hurt, loss, or damage as a result of your acts while on DG property.

I, the undersigned, have read, understand, and agree to the rental guidelines set forth in this contract by Dara's Garden.

Name: _____